



Black Alumni Society
Office of Alumni Relations
3207 Campus Loop Road, MD 5600
Kennesaw, GA 30144
www.kennesaw.edu

BYLAWS

Amended August 17, 2017



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BYLAWS

ARTICLE 1. NAME

Section 1. The name of this organization shall be the Black Alumni Society of the Kennesaw State University Alumni Association hereafter referred to as the “BAS.” The BAS will be chartered as an affiliate of Kennesaw State University Alumni Association and will be governed by the following bylaws.

Section 2. For the purposes of these bylaws, the Kennesaw State University Alumni Association shall be referred to as the “Alumni Association” and Kennesaw State University shall be referred to as “KSU.”

ARTICLE II. PURPOSE

Section 1. The purpose of the BAS is to:

- 1.1 Promote the cause of higher education for black students at KSU;
- 1.2 Provide a forum for information exchange and networking among KSU alumni, current students, faculty and staff, and friends of KSU;
- 1.3 Foster a spirit of diversity and a celebration of cultures through organized events;
- 1.4 Assist in recognizing the achievements of new graduates, alumni, current students, faculty, and staff at annual celebratory events;
- 1.5 Foster the development and maintenance of scholarships, and other means of assisting black students in their pursuit of education at KSU;
- 1.6 Encourage black alumni to serve as mentors for KSU students and in the community at large;
- 1.7 Increase membership and participation of black alumni within the BAS and at all levels of leadership within the Alumni Association.



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ARTICLE III. MEMBERSHIP and VOTING PRIVILEGES

Section 1. Active membership with the Black Alumni Society shall be defined by the following:

- 1.1 Annual financial contribution to KSU and;
- 1.2 Regular participation in alumni events and;
- 1.3 Graduation from KSU, its predecessors (The Technical Institute, Kennesaw College, Kennesaw Junior College, Southern Technical Institute, Southern College of Technology, Kennesaw State College, Southern Polytechnic State University) or its successors.

Section 2. Only those persons classified as donor alumni shall be entitled to voting privileges and to hold office in the BAS except as otherwise provided for in these Bylaws.

Section 3. KSU, through its designees, shall maintain an official record in a database, or other reliable format, listing all degree holders and tracking annual giving.

ARTICLE IV. OFFICERS, ELECTION, TERMS, and DUTIES

Section 1. SOCIETY OFFICERS

- 1.1 The Officers of the BAS shall be the President, Vice President, Secretary, and Immediate Past President.

Section 2. ELECTION OF OFFICERS

- 2.1. The BAS shall hold its annual election at the regular meeting in June and successful candidates shall take office on the first day of July following their election. Terms shall expire on June 30 of the second year.
- 2.2. On or before April 15, the President shall ask for nominations from the BAS active membership. The nominees and positions will be sent out to active members prior to the June meeting. Officer elections will take place at the June meeting via written ballot. Marked ballots shall be returned to the Secretary or other designated Board member, who will tally same and present the results during the meeting. A simple



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majority, counted from the returned, properly executed ballots, shall determine the Officers for the following year, commencing July 1.

- 2.3. Any active member in good standing with the BAS and the Alumni Association is eligible to seek office.

Section 3. TERMS

- 3.1 The President shall serve for a term of two (2) years, which shall begin on the first day of July following his/her election and expire on June 30 of the second year.
- 3.2 The Vice President shall serve for a term of two (2) years. The Vice President can serve two consecutive terms.
- 3.3 The Secretary shall serve for a term of two (2) years. The Secretary can serve two consecutive terms.
- 3.4 In the event the President is unable to serve his/her term of office, the Vice President shall assume the position of President.
- 3.5 In the event a vacancy should occur in the position of the Vice President and/or Secretary, such vacancy shall be filled by a simple majority vote of the active members of BAS at a meeting for which the filling of said vacancy is an announced agenda item.

Section 4. REMOVAL OF OFFICERS

- 4.1 A member of the Executive Officers may be removed for cause from the BAS by a two-thirds (2/3) vote of the BAS present at any meeting duly called with the proposed action as an agenda item.

Section 5. DUTIES

- 5.1 **PRESIDENT.** The President shall preside at all meetings of the BAS. The President, in consultation with the other executive officers shall appoint committee co-chairs as are necessary and shall be an ex-officio member of all committees. The President shall serve as a liaison between the BAS and the Alumni Association and shall ensure that the BAS is represented at all Alumni Association meetings. He/she



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shall perform other such duties as may be provided by these Bylaws and by resolutions of the BAS.

- 5.2 **VICE PRESIDENT.** The Vice President shall assume the duties of the President in his/her temporary absence and shall perform other duties as may be assigned by the President. The Vice President shall monitor and support all committees.
- 5.3 **SECRETARY.** The Secretary will keep minutes of all meetings and will file copies of the minutes with the KSU Alumni Office staff. The Secretary will initiate regular executive meetings and meetings of active members of the BAS and cooperate with Alumni staff to disseminate meeting notices. The Secretary shall oversee all banking and financial reports with assistance from the KSU Foundation. A statement of financial activities shall be presented by the Secretary at all BAS meetings. Copies of all financial reports shall become part of the BAS minutes.
- 5.4 **IMMEDIATE PAST PRESIDENT.** The Immediate Past President provides guidance and counsel to the current President.

ARTICLE VI. MEETINGS

Section 1. MEETINGS

- 1.1 The semi-annual meetings of the BAS shall be held at a time and place as may be deemed appropriate by the Executive Officers.
- 1.2 Other meetings of BAS may be called at the discretion of the Executive Officers. The Secretary, in coordination with the Alumni Relations office, shall notify members of all meetings of the BAS no later than five days before each meeting. An agenda will be distributed at that time.

Section 2. ELIGIBILITY TO VOTE

- 2.1 Only members who have been deemed eligible to vote by the Alumni Office prior to the semi-annual meeting will be allowed to vote.



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ARTICLE VII. COMMITTEES

Section 1. CO-CHAIRS

- 1.1 There shall be two co-chairs for each standing committee. The President, in consultation with the other executive officers, shall appoint such committee co-chairs as are necessary and shall be an ex-officio member of all committees. Each co-chair must be an alumnus/a and an active member. The co-chairs shall serve one year and may be reappointed. Committee chairs serve at the pleasure of the executive officers and may be removed by the President with or without cause at any time.
- 1.2 The co-chairs shall be responsible for convening their committees quarterly.

Section 2. STANDING COMMITTEES

- 2.1 **Executive Committee.** The Executive Committee shall be composed of BAS Officers and the Immediate Past President. It shall have all of the powers of the Board when the Board is not in session. The Committee shall insure the implementation of approved Society programs and policies, take appropriate actions between BAS meetings, and make a general report of its activities during each regular meeting. Action taken by the Executive Committee is subject to the approval by the BAS.
- 2.2 **Scholarship and Fundraising Committee.** The Scholarship and Fundraising Committee has responsibility for implementation and maintenance of scholarship programs and selection of scholarship recipients. This Committee shall determine the amount of awards in various categories of the scholarship program. The Wilkes/Burnett Black Alumni Society Scholarship Fund, managed by the Scholarship Committee, is a non-profit entity under the auspices of the KSU Foundation Endowed Fund. The Committee will be tasked with pursuing resources through pledges from alumni, fund raising activities, corporations, foundations, and other sources.
- 2.3 **Alumni Engagement Committee.** The Alumni Engagement Committee is responsible for enhancing and growing BAS programs. These programs will include specific activities for individual meetings, as well as specific goal-oriented events during the year.



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- 2.4 **Student Relations and Mentoring Committee.** The Student Relations and Mentoring Committee will assist KSU student organizations in the development of programs and networking opportunities. Additionally, this committee shall solicit alumni to mentor students and support designated student events. The chairs of this committee will be responsible for fostering relationships with the leaders of the major black student organizations on campus in order to find ways to enhance and support their programs, goals, projects, and needs.

Section 3. SPECIAL/AD HOC COMMITTEES

The BAS may create or dissolve Special/Ad Hoc Committees at any time. The President shall appoint their chairpersons. These committees shall have such duties and powers as delegated by the Officers.

Section 4. COMMITTEE DUTIES

- 4.1 Each committee shall have such power and duties as delegated by the BAS. No Committee Chairperson may expend funds of the BAS or solicit funds without express approval of the President.

ARTICLE VIII. FISCAL CONSIDERATIONS

Section 1. The fiscal year shall begin on July 1 of each year and end on June 30 of the next year. All annual statements shall be made accordingly.

ARTICLE IX. AMENDMENTS OF THE BYLAWS

Section 1. These Bylaws or any portion thereof may be amended or repealed by a two-thirds vote of the body of BAS present at any regular or special meeting of the BAS members, provided that each member receives a written proposal of the amendment(s) at least five days prior to such meeting.



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ARTICLE X. INTERPRETATION

Section 1. The interpretation of and the power to implement these Bylaws and of all the rules authorized by them is vested in the Executive Officers.

ARTICLE XI. PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the Modern Edition of “Robert’s Rules of Order, Revised” shall be a guide to BAS in all cases where they are not inconsistent with these Bylaws and any special rules of order BAS may adopt.

ARTICLE XII. MISCELLANEOUS

Section 1. **Discrimination.** BAS will not discriminate based upon race, color, religion, sex, marital status, age, national origin or disability.

Section 2. **Publication.** A copy of these Bylaws, and any amendments or revisions thereto, shall be available in the Office of Alumni Relations.