

**BYLAWS
OF
KSU'S ASSOCIATION OF LATINO ALUMNI**

ARTICLE I

NAME

Section 1. The name of this organization shall be Kennesaw State University's Association hereafter referred to as the "ALAS." The ALAS will be chartered as an affiliate of Kennesaw State University Alumni Association and will be governed by the following bylaws.

Section 2. For the purposes of these bylaws, the Kennesaw State University Alumni Association shall be referred to as the "Alumni Association" and Kennesaw State University shall be referred to as "KSU."

ARTICLE II

PURPOSE

Section 1. The purpose of the ALAS is to:

- 1.1 Mission: To support the overall advancement of KSU by engaging Latino alumni for life and being the representative voice for all of KSU's Latino alumni and undergraduate students.
- 1.2 Vision: Devoted to the academic advancement and development of Latino Students attending KSU by providing scholarships for Latino undergraduate students, offering first-generation support through mentoring, and providing community and networking events for both alumni and undergraduate students.

ARTICLE III

MEMBERSHIP AND VOTING PRIVILEGES

Section 1. Active membership in the Latino Alumni Society shall be defined by the following:

- 1.1 Annual financial contribution to Kennesaw State University ALAS and;
- 1.2 Regular participation in alumni events and;
- 1.3 Graduation from Kennesaw State University;

Section 2. Only those persons classified as donor alumni shall be entitled to voting privileges and to hold office in the ALAS except as otherwise provided for in these bylaws. Only those present the day when voting occurs may vote.

Section 3. Kennesaw State University, through its designees, shall maintain an official record in a database, or other reliable format, listing all degree holders and tracking annual giving.

ARTICLE IV

OFFICERS, ELECTIONS, TERMS, REMOVALS and DUTIES

Section 1. Latino Alumni Society Officers

1.1 The Officers of the ALAS shall be the President, Vice President, Secretary, Marketing, and Student Relations.

Section 2. Election of Officers

2.1. The ALAS shall hold its annual election at the regular meeting in June and successful candidates shall take office on the first day of July following their election. Terms shall expire on June 30 of the second year.

2.2. On or before April 15, the President shall ask for nominations from the ALAS active membership. The nominees and positions will be sent out to active members prior to the June meeting. Officer elections will take place at the June meeting via written ballot. Marked ballots shall be returned to the Secretary or other designated Board member, who will tally the same and present the results during the meeting. A simple majority, counted from the returned, properly executed ballots, shall determine the Officers for the following year.

2.3. Any active member in good standing with the ALAS and the KSU Alumni Association is eligible to seek office.

2.4. In the event that an active member is unable to attend a meeting during a vote, the member may authorize another active member to cast his/her vote by directed proxy.

Section 3. Terms

3.1 The President shall serve for a term of two (2) years, which shall begin on the first day of July following his/her election and expire on June 30 of the second year.

3.2 The Vice President shall serve for a term of two (2) years. The Vice President is eligible to serve two consecutive terms.

3.3 In the event the President is unable to serve his/her term of office, the Vice President shall assume the position of President.

3.4 In the event a vacancy should occur in the position of the Vice President and/or Secretary, such vacancy shall be filled by a simple majority vote of the active members of the LAS at a meeting for which the filling of said vacancy is an announced agenda item.

3.5 Resignation of elected officers shall be made in writing to the Office of Alumni Relations and such resignation shall become effective when received

Section 4. Removal of Office

4.1 An executive officer may be removed for cause from the ALAS by a two-thirds (2/3) vote of active ALAS members present at any meeting duly called with the proposed action as an agenda item.

Section 5. Duties

5.1 **PRESIDENT.** The President shall preside at all meetings of the ALAS. The President, in consultation with the other executive officers shall appoint committee co-chairs as are necessary and shall be an ex-officio member of all committees. The President shall serve as a liaison between the ALAS and the KSU Alumni Association and shall insure that the ALAS is represented at all KSU Alumni Association meetings. He/she shall perform other such duties as may be provided by these bylaws and by resolutions of the ALAS.

5.2 **VICE PRESIDENT.** The Vice President shall assume the duties of the President in his/her temporary absence and shall perform other duties as may be assigned by the President. The Vice President shall monitor and support all of the committees.

5.3 **SECRETARY.** The Secretary will keep minutes of all meetings and will file copies of the minutes with the KSU Office of Alumni Relations staff. The Secretary will initiate regular executive meetings and meetings of active members of the ALAS and cooperate with the Office of Alumni Relations staff to disseminate meeting notices. The Secretary shall oversee all banking and financial reports with assistance from the KSU Foundation. A statement of financial activities shall be presented by the Secretary at all BAS meetings. Copies of all financial reports shall become part of the ALAS minutes.

5.4 **IMMEDIATE PAST PRESIDENT.** The Immediate Past President provides guidance and counsel to the current President.

ARTICLE V

MEETINGS

Section 1. Meetings

1.1 Semi-annual meetings of the ALAS shall be held at a time and place as may be deemed appropriate by the executive officers.

1.2 Other meetings of ALAS may be called at the discretion of the executive officers. The Secretary, in coordination with the Office of Alumni Relations, shall notify members of all meetings of the ALAS no later than five days before each meeting. An agenda will be distributed at that time.

Section 2. Eligibility to Vote

2.1 Only members who have been deemed eligible to vote by the Office of Alumni Relations prior to the semi-annual meeting will be allowed to vote.

ARTICLE VI

COMMITTEES

Section 1. CO-CHAIRS

1.1 There shall be two co-chairs for each standing committee. The President, in consultation with the other executive officers, shall appoint such committee co-chairs as are necessary and shall be an ex-officio member of all committees. Each co-chair must be an alumnus/a and an active member of the ALAS. The co-chairs shall serve one year and may be reappointed. Committee chairs serve at the pleasure of the executive officers and may be removed by the President with or without cause at any time.

1.2 The co-chairs shall be responsible for convening their committees quarterly at a minimum.

Section 2. STANDING COMMITTEES

2.1 **Executive Committee.** The Executive Committee shall be composed of the LAS executive officers and the Immediate Past President. The Executive Committee shall be authorized to act on behalf of the Association of Latino Alumni in urgent matters. The Committee shall insure the implementation of approved ALAS programs and policies, take appropriate actions between ALAS meetings, and make a general report of its activities during each regular meeting. Action taken by the Executive Committee is subject to the approval of the active members of the ALAS.

2.2 **Fundraising Committee.** Fundraising Committee will be tasked with pursuing resources through pledges from alumni, fundraising activities, corporations, foundations, and other sources.

2.3 **Student Relations and Mentoring Committee.** The Student Relations and Mentoring Committee will assist KSU student organizations in the development of networking opportunities. Additionally, this committee shall solicit alumni to mentor students and support designated student events. The chair of this committee will be responsible for fostering relationships with the leaders of the major Latino student organizations on campus in order to find ways to enhance and support their programs, goals, projects, and needs.

Section 3. Committee Duties

4.1 Each committee shall have such power and duties as delegated by the ALAS. No committee chairperson may expend funds of the ALAS or solicit funds without express approval of the President.

ARTICLE VII

FISCAL CONSIDERATIONS

Section 1. The FISCAL YEAR shall begin on July 1 of each year and end on June 30 of the next year. All annual statements shall be made accordingly.

ARTICLE VIII

AMENDMENTS OF THE BYLAWS

Section 1. These bylaws or any portion thereof may be amended or appealed by a two-thirds vote of the body of the ALAS present at any regular or special meeting of the ALAS members, provided that each member receives a written proposal of the amendment(s) at least five days prior to such meeting.

ARTICLE IX. INTERPRETATION

Section 1. The interpretation of and the power to implement these Bylaws and of all the rules authorized by them is vested in the executive officers.

ARTICLE X. PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the Modern Edition of “Robert’s Rules of Order, Revised” shall be a guide to the ALAS in all cases where they are not inconsistent with these bylaws and any special rules of order the ALAS may adopt.

ARTICLE XI. MMISCELLANEOUS

Section 1. **Discrimination.** The ALAS will not discriminate based upon race, color, religion, sex, marital status, age, national origin or disability.

Section 2. **Publication.** A copy of these bylaws, and any amendments or revisions thereto, shall be available in the Office of Alumni Relations.

Amended July 29, 2019